



# MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207

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Dr. Kenneth Wallace  
Superintendent

Administration Center  
1177 South Dee Road  
Park Ridge, Illinois 60068-4398

February 1, 2018

## VACANCY NOTICE

### MAINE WEST HIGH SCHOOL FLOATING POSITION CUSTODIAN

#### HOURS

- Typically Monday through Friday - 2:30 p.m. to 11:00 p.m.
- Must be available on short notice to work varying shifts and days, or building locations, depending on district needs.

#### REQUIREMENTS

Must be/have: conscientious and self-motivated, strong work ethic and able to lift 50 pounds, move office furniture and desks.

#### RESPONSIBILITIES

A thorough knowledge of general maintenance & cleaning - to include but not limited to: mop, sweep, and scrub floors and other surfaces; clean, renovate, and renew floor surface finishes; properly use floor cleaning equipment; clean, dust and wax furniture, fixtures, windows, doors, trim, etc; wash and/or clean light fixtures; replace incandescent and fluorescent lights; move furniture, supplies, and miscellaneous equipment as directed; sweep or shovel snow from steps and walks at building entrances as well as treat icy steps and walks; collect, bag, or recycle waste paper; lock or unlock doors and windows to classrooms that are necessary to proper operation of building, turn off all unnecessary lighting; clean and service rest rooms; routine waste removal; wash all interior glass including partitions, framed pictures, doors, etc; wash and/or clean exterior window and door glass as required.

#### SALARY & BENEFITS

- \$34,144 annual salary (includes shift stipend)
- Medical & dental insurance
- 10 days paid vacation
- IMRF pension - employees vested after 10 years of employment
- 15 paid holidays
- Paid term life insurance policy equal to annual base salary

#### TO APPLY, PLEASE SUBMIT THE FOLLOWING:

- Complete an online application at: [www.generalasp.com/D207/onlineapp/](http://www.generalasp.com/D207/onlineapp/)
- Send a letter of interest and a resume Mr. John Gutka, Director of Building and Grounds, to: [jgutka@maine207.org](mailto:jgutka@maine207.org)

***As a matter of policy, the race, color, religion, national origin, ancestry, age, sex, sexual orientation, marital status, handicap, disability, unfavorable discharge from military service, or any other unlawful basis of discrimination, including harassment as defined and provided by the Illinois Human Rights Act and all other applicable state and federal laws shall not be considered either a qualification or disqualification of any applicant.***