

MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207

BOARD OF EDUCATION ORDER OF BUSINESS

April 2, 2018

6:00 p.m. - Regular Board of Education Meeting
Boardroom, District 207 Administration Center

1. CALL TO ORDER

- A. Pledge of Allegiance - (C. Owen)
- B. Roll Call - (G. Edwards)
- C. Nicor Energy Savings Rebate Check Presentation

2. 207's BEST AWARD FOR TECHNOLOGY LEADER/INNOVATOR - (C. Owen)

A. Maine West - **Bhagirath Mehta** - (A. Haugan)

On behalf of the Board of Education, Dr. Ken Wallace, Superintendent of Schools and Dr. Audrey Haugan, Principal of Maine West, present **Bhagirath Mehta** with the 207's BEST Award for Technology Leader/Innovator.

B. Maine East - **Akash Magnadia** - (M. Pressler)

On behalf of the Board of Education, Dr. Ken Wallace, Superintendent of Schools and Dr. Mike Pressler, Principal of Maine East, present **Akash Magnadia** with the 207's BEST Award for Technology Leader/Innovator.

3. COMMUNICATIONS

- A. Public Comments
- B. Updates from Superintendent
- C. Updates from Board Members
- D. Committee of the Whole Update - March 7, 2018 - (C. Owen)
- E. Education Committee Update - March 19, 2018 - (P. Besler)
- F. Finance Committee Update - March 22, 2018- (S. Sullivan)
- G. Buildings & Grounds Committee Update - March 22, 2018 - (J. Lee)

4. MONTHLY STATUS OF FINANCES - (M. Kalou)

A. Monthly Finance Report for February, 2018

5. INSTRUCTIONAL SERVICES - (S. Messmer)

6. OTHER ITEMS

A. Monthly Update of FOIA Requests - (K. Wallace)

7. TEXTBOOKS 2018-2019 - 1st Reading - (S. Messmer)

Information on textbooks that are being recommended for adoption for the 2018-2019 school year will be reviewed at the April 2, 2018 Board meeting and the textbook adoption recommendation will be made at the regular May 7, 2018 Board meeting. Per Board policy, the textbook summary will be published online for one month for public review. All of these resources have been proposed by teachers and reviewed by department chairs.

8. BOARD OF EDUCATION POLICIES AND PROCEDURES - 1ST READING - (M. Kalou)

A. Operational Services

*9. CONSENT AGENDA

A. *MINUTES APPROVED* - (K. Wallace/G. Edwards)

Regular Board Meeting, March 5, 2018

Recommendation:

That the Board approves the minutes from March 5, 2018 Board of Education meeting.

B. *BOARD BILLS* - (M. Kalou)

Recommendation:

That the Board of Education approves Board bills dated March 31, 2018 in the amount of \$2,258,564.78

Fund Totals as follows:

DISTRICT 207:	\$2,188,756.51
NSERVE:	64,612.78
ED-RED	5,195.49

C. *PAYROLLS - MARCH 2018* - (M. Kalou)

Recommendation:

That the Board of Education approves March 2018 payrolls as follows:

DISTRICT 207:	\$8,661,285.16
NSERVE:	18,895.16
ED-RED:	11,097.35

D. *STUDENT ACTIVITIES EXPENDITURES* - (M. Kalou)

A report which covers expenditures of the various Student Activities organizations in District 207 for the month of February 2018 has been included in the appendices.

E. *SCHOOL GIFTS*

1. Mr. & Mrs. Albert Angelo - \$1,000.00 - Eugene Zuccarini Memorial Fund - Maine West - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$1,000.00 from Mr. & Mrs. Albert Angelo to be deposited into the Eugene Zuccarini Scholarship Fund to award scholarships to graduating seniors at the Senior Honors Assembly on May 17.

2. Ruth Soil - \$1,000.00 - Angela Foster Memorial Scholarship Fund - Maine East - (M. Pressler)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine East to accept on behalf of District 207, a donation of \$1,000.00 from Ms. Ruth Soil and designate it to the Angela Foster Memorial Scholarship Fund at Maine East.

3. James O'Boyle - \$1,000.00 - Derril Kipp Memorial Scholarship Fund - Maine West - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$1,000.00 from James O'Boyle to be deposited into the Scholarship Fund to award scholarships to graduating seniors at the Senior Honors Assembly on May 17.

4. District 207 Educational Foundation - \$800.00 - Maine West DECA Club - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$800.00 from District 207 Educational Foundation to the Maine West DECA Club to help defray travel costs for eight Maine West students attending the DECA International Competition in Atlanta.

5. Mr. & Mrs. Gary Truitt - \$1,000.00 - Eugene Zuccarini Memorial Fund - Maine West - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$1,000.00 from Mr. & Mrs. Gary Truitt to be deposited into the Eugene Zuccarini Scholarship Fund to award scholarships to graduating seniors at the Senior Honors Assembly on May 17.

6. District 207 Educational Foundation - \$1,600.00 - Maine West English Dept. - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$1,600.00 from District 207 Educational Foundation to the Maine West English Department to help defray cost of speaker fees for Writer's Week 2018.

7. Parker Hannifin Corp. - \$1,000.00 - Maine West Scholarship Fund - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$1,000.00 from Parker Hannifin Corp to be deposited into the Maine West Scholarship Fund to award scholarships to graduating seniors at the Senior Honors Assembly on May 17.

8. Dr. Radawsky-NW Animal Hospital - \$1,000.00 - Maine West Scholarship Fund - (A.Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$1,000.00 from Dr. Radawsky of the Northwest Animal Hospital to be deposited into the Maine West Scholarship Fund to award scholarships to graduating seniors at the Senior Honors Assembly on May 17.

9. Maine West Class of 1997 - \$1,300.00 - Oakton Street Entrance Sign - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$1,300.00 from the Maine West Class of 1997 to be used to help with the cost of purchasing a new sign for the Oakton Street entrance at Maine West.

F. STUDENT COMMENDATIONS - (M. Pressler)

Recommendation:

That the Board of Education recognizes and commends those students recommended by building principals for their outstanding accomplishments as recommended.

G. APPROVE RENEWAL OF MEMBERSHIP IN THE ILLINOIS HIGH SCHOOL ASSOCIATION - (K. Wallace)

Recommendation:

That the Board of Education approves the renewal of membership in the Illinois High School Association and agrees to abide by the constitution and bylaws of said Association for the year 2018-2019 for each of the three Maine Township High Schools.

H. NATIONAL TEACHER APPRECIATION WEEK - (K. Wallace)

Recommendation:

That the Board of Education proclaims May 7-11, 2018 as National Teacher Appreciation Week.

*10. CAPITAL OUTLAY - (M. Kalou)

Recommendation:

That the Board of Education approves the capital outlay requests as presented.

*11. APPROVAL OF BIDS AND AWARDING OF CONTRACTS

A. Hobsons Naviance College and Career Resource Service - (S. Messmer)

Recommendation:

That the Board of Education approves a two-year contract with Hobsons for Naviance College and Career Resource Service in the amount of \$49,088.40.

B. Contech MSI Co - Fire Alarm Replacement - Maine South - (M. Kalou)

Recommendation:

That the Board of Education approves a contract with Contech MSI Co. for the installation of a new Fire Alarm System at Maine South High School in the amount of \$924,000.00.

C. Chicagoland Paving - Site Improvements - Maine East - (M. Kalou)

Recommendation:

That the Board of Education approves a contract with Chicagoland Paving for paving or sealcoating and striping areas at Maine East including the east parking lot, outer drive and resurfacing of the tennis courts in the amount of \$722,400.00.

D. A Lamp Concrete - Site Improvements - Maine South - (M. Kalou)

Recommendation:

That the Board of Education approves a contract with A Lamp Concrete for paving or sealcoating and striping areas at Maine South including the south student parking lot, main circle drive and complete reconstruction of the tennis courts in the amount of \$1,233,547.50.

E. Arrow Road Construction - Site Improvements - Maine West - (M. Kalou)

Recommendation:

That the Board of Education approves a contract with Arrow Road Construction for paving or sealcoating and striping areas at Maine West including Warrior Way, Maine West Drive, the pool lot and D and E lots in the amount of \$178,657.00.

F. Waste Management - Waste and Recycling Services - District 207 - (M. Kalou)

Recommendation:

That the Board of Education approves a five year contract with Waste Management for waste and recycling hauling at Maine East, South, West and the Administration Center in the amount of \$30,812.40 for year one and a 3% increase each of years two through five.

G. Eternally Green Lawn Care - Fertilizer and Turf Protection Application - (M. Kalou)

Recommendation:

That the Board of Education approves a contract with Eternally Green Lawn Care for fertilizer applications in the amount of \$51,450.00.

H. MD Live & Membership Services - 24/7 Telephone Service - District 207 - (M. Kalou)

Recommendation:

That the Board of Education approves a contract with MD Live for District 207 members with PPO or HSA insurance to access doctors via telephone or video conferencing for non-emergency medical consultations 24/7 as presented.

I. Empower Health Services - Employee Wellness Screenings - (M. Kalou)

Recommendation:

That the Board of Education approves a contract with Empower Health Services for onsite comprehensive blood draws for staff who participate in District insurance, during final exams in May at each school at a cost of \$76.00 per participant.

J. Skyward - Finance and Human Resources Software Renewal - (M. Kalou)

Recommendation:

That the Board of Education approves a three year contract extension with Skyward for Finance and Human Resources Software at a projected annual cost of \$36,138.00 as presented.

K. PRF Graphics - Printing Services - District 207 Mailing - (M. Kalou)

Recommendation:

That the Board of Education approves a contract with PRF Graphics for printing mass mailings of informational letters, brochures and surveys in the total amount of \$15,096.40.

L. Tyler Lane Construction, Inc. - 2018 Summer Projects - (M. Kalou)

Recommendation:

That the Board of Education approves a contract with Tyler Lane Construction, Inc. for 2018 Summer Projects including cafeteria work at all three schools, plumbing upgrade to South concession stand and renovation of some classrooms at South and West in the total amount of \$2,196,262.00 as presented.

*12. SUMMER HOURS FOR SPECIAL EDUCATION and ESL DEPARTMENT CHAIRS – (S. Messmer)

Recommendation:

That the Board of Education approves as annually requested, a maximum of 20 hours each for the three Special Education Department Chairs and the Special Education Compliance Department Chair, and 20 hours each for the two ESL Department Chairs at the summer curriculum rate of pay, to complete post and pre-school year activities. Additional hours must be approved through the building principal, Superintendent or Superintendent’s designee.

*13. USE OF FACILITIES

A. City of Park Ridge - Maine East Grounds - July 3, 2018 Fireworks - (M. Pressler)

Recommendation:

That the Board of Education authorizes the Superintendent of Schools to enter into a contract with the City of Park Ridge for the use of the Maine East Grounds on Tuesday, July 3, 2018 fireworks program as presented.

14. CALENDAR ITEMS

April 9, 2018

BOARD MEETING CANCELED

April 16, 2018 STANDING DATE: EDUCATION COMMITTEE MEETING
4:00 p.m.
Board Room

April 18, 2018 STANDING DATE: FINANCE/BUILDINGS & GROUNDS MEETINGS
5:30 p.m.
Board Room

May 7, 2018 REGULAR MEETING OF THE
6:00 p.m. BOARD OF EDUCATION
Board Room

May 7-11, 2018 NATIONAL TEACHER APPRECIATION WEEK

May 16, 2018 STANDING DATE: FINANCE/BUILDINGS & GROUNDS MEETINGS
5:30 p.m.
Board Room

May 21, 2018 STANDING DATE: EDUCATION COMMITTEE MEETING
4:00 p.m.
Board Room

May 20, 2018 COMMENCEMENT CEREMONIES FOR ALL THREE SCHOOLS
Rosemont Theater
Maine West: 11:00 a.m.
Maine East: 3:00 p.m.
Maine South: 6:30 p.m.

May 23-25, 2018 FINAL EXAMS

May 25, 2018 LAST DAY OF SCHOOL FOR STUDENTS

May 28, 2018 MEMORIAL DAY
Schools/Offices are closed

ACTION ITEMS

15. COMMUNICATIONS/PUBLIC COMMENTS
- *16. CLOSED SESSION
- A. *Student Personnel*
 - B. *Review of Closed Session Minutes*
 - C. *Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees*
 - D. *Probable, Imminent or Pending Litigation*
 - E. *Collective Negotiating Matters*
- *17. RETURN TO OPEN SESSION
- *18. PERSONNEL ACTION - (K. Wallace/G. Dietz)
- A. PROFESSIONAL STAFF RESIGNATION
- Michael Boyle – Music Teacher – Maine East (8/18/2005)
Resignation effective at the end of the 2017-2018 school year
- Kathryn Sullivan - Special Education Teacher - Maine East (8/10/2017)

Resignation effective at the end of the 2017-2018 school year

Mary Herbert - Social Worker - Maine Esat (8/10/2017)
Resignation effective at the end of the 2017-2018 school year

Silvana DiVita - Foreign Language Teacher - Maine West (8/10/2017)
Resignation effective at the end of the 2017-2018 school year

B. SUPPORT STAFF RESIGNATION

Rashad Daviston – Special Education Teacher Assistant – Frost Academy (6/16/2014)
Resignation effective March 23, 2018

Joan Simon – Special Education Teacher Assistant – Maine South (8/24/2015)
Resignation effective March 23, 2018

Charles Spitzig, Jr. - Math Teacher Assistant - Maine South (11/1/2017)
Resignation effective at the end of the 2017-2018 school year

Donna Beringer - Administrative Assistant - Maine South (8/27/1997)
Resignation effective June 28, 2018

William Beringer - Special Education Teacher Assistant - Maine West (8/26/2013)
Resignation effective May 25, 2018

C. PROFESSIONAL STAFF RETIREMENT

Christine Baldwin – English/Reading Teacher – Maine West (8/17/1994)
Rescinding retirement at the end of 2018-2019 and retiring effective at the end of the 2017-2018 school year.

D. SUPPORT STAFF TERMINATION

Miguel Alcala Gudino – Custodian – Maine South (3/01/2012)
Termination effective April 2, 2018

E. SUPPORT STAFF APPOINTMENT

Jacqui Andrekus - Building Technician Level 1 - Maine East
Start Date: April 9, 2018 (replaces BJ)
Salary: \$41,000.00

Mark Weber – College Career Admissions Specialist – Maine East
Start Date: July 1, 2018 (new position)
Salary: \$75,000.00 plus \$3,000.00 for education stipend

Robyn Moreth – College Career Admissions Specialist – Maine South
Start Date: July 1, 2018 (new position)
Salary: \$112,000.00 plus \$3,000.00 for education stipend

Cody Dailey – College Career Admissions Specialist – Maine West
Start Date: July 1, 2018 (new position)
Salary: \$75,000.00 plus \$3,000.00 for education stipend

Ogar Khoshaba - Custodian 2nd shift - Maine South
Start Date: March 26, 2018 (replaces GB)
Salary: \$33,454.00 plus \$115.00/month shift stipend

Endera Ebanks - Custodian 2nd shift - Maine South
Start Date: April 9, 2018 (replaces DM)
Salary: \$33,454.00 plus \$115/month shift stipend

F. SUPPORT STAFF RETIREMENT

Connie Biondo - Level 2 Building Computer Technician - Maine East (1/03/1989)
Retirement effective April 30, 2018.

G. PROFESSIONAL STAFF APPOINTMENT

Stephanie Bishop - Math Teacher - Maine South
Start Date: August 9, 2018 (replaces DM)
Salary: Col 1, Step 5, \$63,409.00

Katie De Palma - Special Education Teacher - Frost Academy
Start Date: August 9, 2018 (replaces AM)
Salary: Col 3, Step 10, \$81,758.00

Recommendation:

That the Board of Education approves for the official records the previously mentioned personnel items.

*19. STAFFING – (K. Wallace/G. Dietz)

A. Official Action to Reemploy Individual Non-Tenured Staff Members and Staff Members not eligible for Salary Advancement

Recommendation:

That the Board of Education takes official action to Reemploy Individual Non-Tenured Staff Members and Staff Members not eligible for Salary Advancement.

B. Resolution Authorizing Non-Renewal of Non-Tenured Teachers

Recommendation:

That the Board of Education adopts the *Resolution Authorizing the Non-Renewal of Non-Tenured Teachers effective at the close of the 2017-2018 school year.*

C. Resolution Authorizing Notice of Honorable Dismissal of Tenured Teachers and Reduction in FTE of Tenured Teachers.

Recommendation:

That the Board of Education adopts the *Resolution Authorizing the Non-Renewal of Tenured Teacher and Reduction in Force of Tenured Teachers effective at the close of the 2017-2018 school year.*

20. OTHER ITEMS

*21. OTHER BUSINESS

A. APPROVAL OF CLOSED SESSION MINUTES – (K. Wallace/G. Edwards)

Recommendation:

That the Board of Education approves Closed Session Minutes from March 5, 2018 Regular Board meeting.

*22. ACTION ON OTHER CLOSED SESSION ITEMS - (G. Dietz/K. Wallace)

*23. ADJOURNMENT