

MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207

BOARD OF EDUCATION AGENDA - PUBLIC

June 4, 2018

Regular Board Meeting - 6:00 p.m.

Boardroom, District 207 Administration Center

1. CALL TO ORDER - (C. Owen)

- A. Pledge of Allegiance - (C. Owen)
- B. Roll Call - (G. Edwards)

2. 207's BEST - OUTSTANDING PARENT - (C. Owen)

A. Maine East - **Chetankumar and Rupalben Shah** - (M. Pressler)

On behalf of the Board of Education, Dr. Ken Wallace, Superintendent of Schools and Dr. Mike Pressler, Principal of Maine East, present **Chetankumar and Rupalben Shah** with 207's Outstanding Parent Award.

B. Maine South - **Wendy Locascio** - (B. Collins)

On behalf of the Board of Education, Dr. Ken Wallace, Superintendent of Schools and Dr. Ben Collins, Principal of Maine South, present **Wendy Locascio** with 207's Outstanding Parent Award.

C. Maine West - **Marilen Ang** - (A. Haugan)

On behalf of the Board of Education, Dr. Ken Wallace, Superintendent of Schools and Dr. Audrey Haugan, Principal of Maine West, present **Marilen Ang** with 207's Outstanding Parent Award.

3. COMMUNICATIONS

- A. Superintendent's Awards
- B. Public Comments
- C. Update from Superintendent
- D. Updates from Board Members
- E. Finance Committee Update - May 16, 2018 - (S. Sullivan)
- F. Buildings & Grounds Committee Update - May 16, 2018 (T. Collins)
- G. Education Committee Meeting - May 21, 2018 - (A. Austriaco)

4. MONTHLY STATUS OF FINANCES - (M. Kalou)

- A. Monthly Finance Report from April 2018
- B. Workers Compensation Renewal - Informational

5. INSTRUCTIONAL SERVICES - (S. Messmer)

- A. College Follow-up Report

6. OTHER ITEMS - (K. Wallace)

- A. Monthly update on FOIA requests

ACTION ITEMS - * Items for which a roll call vote will be made.

*7. CONSENT AGENDA

- A. *MINUTES APPROVED* - May 7, 2018 - Regular Board Meeting (K. Wallace/G. Edwards)

Recommendation:

That the Board of Education approves minutes from May 7, 2018.

B. BOARD BILLS - (M. Kalou)**Recommendation:**

That the Board of Education approves Board bills dated May 31, 2018 in the amount of \$2,553,391.96

Fund Totals as follows:

DISTRICT 207:	\$2,539,362.77
NSERVE:	7,879.15
ED-RED	6,150.04

C. PAYROLLS - MAY 2018 (M. Kalou)**Recommendation:**

That the Board of Education approves May 2018 payrolls as follows:

DISTRICT 207:	\$8,724,716.19
NSERVE:	22,333.00
ED-RED:	9,449.41

D. STUDENT ACTIVITIES EXPENDITURES - (M. Kalou)**Recommendation:**

That the Board of Education approves the report which covers expenditures of the various Student Activities organizations in District 207 for the month of April 2018 as presented.

E. SCHOOL GIFTS

1. Park Ridge Community Fund - \$11,948.50 - D207 School Based Health Center - (M. Pressler)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine East to accept on behalf of District 207, a donation of \$11,948.50 from the Park Ridge Community Fund and designate it to the District 207 School Based Health Center.

2. Des Plaines Rivers Casino - \$30,000.00 - Maine West Scholarship Fund - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$30,000.00 from the Des Plaines Rivers Casino to provide \$1,000.00 scholarships to Oakton Community College for 30 Maine West graduating seniors.

3. District 207 Educational Foundation - \$3,750.00 - School Based Health Center - (M. Pressler)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine East to accept on behalf of District 207, a donation of \$3,750 from the District 207 Educational Foundation and designate it to the District 207 School Based Health Center.

4. Harold Hagenson - Tool and Die Tools - Maine West Computer Integrated Manufacturing Classes - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of Tool and Die Accessories and Tools from Harold Hagenon to be used in the PLTW: Computer Integrated Manufacturing classes.

F. STUDENT COMMENDATIONS

Recommendation:

That the Board of Education recognizes and commends those students recommended by their building principals for their outstanding accomplishments as presented.

G. STAFF RECOGNITION - (K. Wallace/G. Dietz)

The Board of Education has officially acted on the retirement resignations of twenty-one (21) staff members. These staff members through their professional service have contributed immensely to the quality of the programs and the outstanding services provided the young people of District 207. We congratulate them on their retirement and express our appreciation and thanks for their service on behalf of youth.

Recommendation:

That the Board of Education adopts the resolution honoring the following members of the Administration:

Susan Kramer

and the following members of the faculty:

Christine Baldwin

Maria Garvy

Jennifer Genis

Mary Grant-Angioletti

Dawn Majcen

Susan Maurer

Maureen Moeller

Warren Scott

Brent Shaphren

Maria Stella Weber

and the following members of the support staff:

Sophia Apergis

Donna Beringer

William Beringer

Connie Biondo

Jyotsna Dave

Annette Herr

Mary Kaplan

David Kern

Greg Milstain

Rosa Mule

for their loyalty, cooperation, and commitment as demonstrated by their years of dedicated service and their valuable contributions to the programs of Maine Township High School District 207.

H. TRANSFER OF INTEREST - (M. Kalou)

Recommendation:

That the Board of Education adopts *the Resolution Transferring Interest Earned on the Working Cash Fund to the Operations and Maintenance Fund* in the amount of \$400,000.00 at the close of the 2017-2018 school year.

I. IASB ANNUAL DUES - 2018-2019 - (K. Wallace)

Recommendation:

That the Board of Education approves the restricted annual dues for membership in the Illinois Association of School Boards (IASB) for the 2018-2019 school year in the amount of \$17,928.00.

*8. BOARD OF EDUCATION POLICIES & PROCEDURES - 2ND Reading (M. Kalou)

- A. Policy 8306 - Purchase/Sales from Board Members or School Employees - Number Change to 4:61
- B. Policy 8307 - Local Purchasing - Recommended for Deletion

Recommendation:

That the Board of Education approves and adopts the above policies for inclusion in the Board of Education Policies and Procedures Manual.

*9. TECHNOLOGY BUDGET - 2018-2019 - (S. Messmer)

Recommendation:

That the Board of Education approves the 2018-2019 Technology Budget in the amount of \$2,145,685.00 as presented.

*10. APPROVAL OF BIDS AND AWARDING OF CONTRACTS - (M. Kalou)

- A. CIC - Infinite Campus Student Information System - (S. Messmer)

Recommendation:

That the Board of Education approves a multi-year contract with Infinite Campus for District 207's student information system at a cost of \$150,677.00 for year one which includes implementation costs and approximately \$90,799.00 annually thereafter as presented.

- B. Athletico - Athletic Trainers - Maine East, South and West - (M. Kalou)

Recommendation:

That the Board of Education enters into a five-year contract with Athletico for athletic training services at all three schools at a cost of \$95,000.00 annually for years one and two. In years three to five, the cost will increase by the December CPI-U with a floor of 1% and a ceiling of 3%.

- C. A & B Bus Service - Charter Bus Services - (M. Kalou)

Recommendation:

That the Board of Education approves a three-year contract with A & B Bus Service for charter bus services for District 207 schools for a three hour minimum at a cost of \$137.70 for 2018-19, \$140.46 for 2019-20 and \$143.28 for 2020-21 as presented.

- D. Midland - Copy Paper - (M. Kalou)

Recommendation:

That the Board of Education approves a contract with Midland for copy paper at a cost of \$91,867.60 as presented.

- E. Herff Jones- Maine West Yearbook - (M. Kalou)

Recommendation:

That the Board of Education approves a three-year contract with Herff Jones for Maine West Yearbooks at a cost of \$40,142.00 for 1,100 books with 0% increase over the three-year contract as presented.

F. Pentegra Systems – PA System – Maine East - (M. Kalou)

Recommendation:

That the Board of Education approves a contract with Pentegra Systems for the Maine East PA System upgrade in the amount of \$24,975.00 as presented.

G. All American Exterior Solutions – Roofing, Siding and Gutters – Maine West Homestead – (M. Kalou)

Recommendation:

That the Board of Education approves a contract with All American Exterior Solutions for roofing, siding and gutter replacement at the Homestead at Maine West in the amount of \$38,500.00 as presented.

H. Southern Bus and Mobility – Multi-function Student Activity Bus – Maine East, South and West - (M. Kalou)

Recommendation:

That the Board of Education approves a contract with Southern Bus and Mobility for the purchase a multi-function student activity bus for each of the three schools, Maine East, Maine South and Maine West at a total cost of \$161,169.00.

*11. STUDENT DISCIPLINE PROCEDURES – 2018-2019 (Revised) – (G. Dietz)

Recommendation:

That the Board of Education approves the Student Discipline Procedures for 2018-2019 as reviewed and revised by the Deans' MCC as presented.

*12. TIMELINE FOR 2018-2019 BUDGET APPROVAL: DISTRICT 207 & NSERVE - (M. Kalou)

Recommendation:

That the Board of Education, in accordance with Section 5/17-1 of the Illinois School code entitled Annual Budget, adopts the resolutions as outlined below. Details may be found in the appendices.

(i). Adopt the following resolutions for District 207:

BE IT RESOLVED by the Board of Education of Maine Township High School District 207, in the County of Cook, State of Illinois, that Mary Kalou, Assistant Superintendent for Business, be and is hereby appointed to prepare a tentative budget for said school district for the fiscal year beginning July 1, 2018 and ending June 30, 2019, which tentative budget shall be filed with the Secretary of this Board of Education.

BE IT RESOLVED by the Board of Education of Maine Township High School District 207 in the County of Cook, State of Illinois, that a Public Hearing will be held on the tentative budget for 2018-2019 on August 6, 2018 at 6:00 p.m., and the following Notice of Public Hearing be published at least thirty (30) days prior to August 6, 2018.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of Education of School District 207 in the County of Cook, State of Illinois, that a tentative budget for said school district for the fiscal year beginning July 1, 2018 and ending June 30, 2019, will be on file and conveniently available for public inspection at the District 207 Administration Center, 1177 S. Dee Road, Park Ridge, Illinois, and at the public libraries located within Maine Township, from and after 9:00 a.m. on the 2nd day of July 2018;

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 6:00 p.m. on the 6th day of August 2018, in the Boardroom of the District 207 Administration Center, in this said school district.

DATED THIS 4th DAY OF JUNE, 2018

BOARD OF EDUCATION OF SCHOOL DISTRICT 207, IN THE COUNTY OF COOK, STATE OF ILLINOIS

BY: GINNY EDWARDS, SECRETARY

(ii.) Adopt the following resolution regarding NSERVE:

BE IT RESOLVED by the Board of Education of Maine Township High School District 207 in the County of Cook, State of Illinois, that a Public Hearing will be held on the 2018-2019 NSERVE tentative budget on August 6, 2018, at 6:00 p.m., and the following Notice of Public Hearing be published at least thirty (30) days prior to August 6, 2018.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of Education of School District 207 in the County of Cook, State of Illinois, that tentative budget for the North Suburban Educational Region for Vocational Education (NSERVE) Joint Agreement for the fiscal year beginning July 1, 2018 and ending June 30, 2019, will be on file and conveniently available for public inspection at the District 207 Administration Center, 1177 S. Dee Road, Park Ridge, Illinois, from and after 9:00 a.m. on the 2nd day of July 2018.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 6:00 p.m., on the 6th day of August, 2018, in the Boardroom of the District 207 Administration Center, in this said school district.

DATED THIS 4th DAY OF JUNE, 2018

BOARD OF EDUCATION OF SCHOOL DISTRICT 207, IN THE COUNTY OF COOK, STATE OF ILLINOIS

BY: GINNY EDWARDS, SECRETARY

*13. INTERGOVERNMENTAL AGREEMENT - NORTH COOK INTERMEDIATE SERVICE CENTER - (K. Wallace)

Recommendation:

That the Board of Education enters into an agreement with North Cook Intermediate Service Center (North Cook ISC) for the 2018-2019 school year beginning July 1, 2018 and ending June 30, 2019, to provide a safe schools program designed to meet the needs of students identified as eligible for such services based on North Cook Young Adult Academy eligibility criteria, at a cost of \$86,033.64. Details may be found in the appendices.

*14. WAIVER OF FACILITY RENTAL FEE - DES PLAINES PARK DISTRICT - MAINE WEST HIGH SCHOOL

Recommendation:

That the Board of Education authorizes the Superintendent to enter into a contract with the Des Plaines Park District for use of the Maine West A-wing Gym for gymnastics classes for pre-high school students on Mondays, Wednesdays and Fridays from June 4, 2018 - February 15, 2019 and that the room rental fee of \$3,030.00 be waived as presented.

15. CALENDAR ITEMS

JUNE 4 -JUNE 21, 2018

SUMMER SCHOOL
1st Semester

JUNE 18, 2018
Finance - 5:30 p.m.
Buildings & Grounds - 5:45 p.m.
Boardroom, District 207 Admin. Center

FINANCE/BUILDINGS & GROUNDS COMMITTEE MEETINGS

JUNE 25 - JULY 19, 2018

SUMMER SCHOOL

2nd Semester

JUNE 8, 15, 22, 29, July 13, 20, 27, 2018

SCHOOLS AND OFFICES CLOSED
Summer Hours

JULY 4, 2018

JULY 4TH HOLIDAY
Schools and Offices are closed

JULY 9, 2018

REGULAR MEETING OF THE
BOARD OF EDUCATION

6:00 p.m.

Board Room, District 207 Admin. Center

JULY 16, 2018

EDUCATION COMMITTEE MEETING

6:00 p.m.

Boardroom, District 207 Admin. Center

AUGUST 6, 2018

PUBLIC HEARING ON 2018-2019 BUDGET
BOARD OF EDUCATION

6:00 p.m.

Board Room, District 207 Admin. Center

AUGUST 6, 2018

REGULAR MEETING OF THE
BOARD OF EDUCATION

6:00 p.m. (immediately following Public Hearing)

Board Room, District 207 Admin. Center

16. COMMUNICATIONS/PUBLIC COMMENTS

17. OTHER ITEMS/INFORMATIONAL

A. Proposed Facility Master Plan

ACTION ITEMS

*18. CLOSED SESSION

- A. *Student Personnel*
- B. *Review of Closed Session Minutes*
- C. *Appointment, Employment, Compensation, Performance or Dismissal of Specific Employees*
- D. *Imminent or Pending Litigation*
- E. *Collective Negotiating Matters*

*19. RETURN TO OPEN SESSION

*20. PERSONNEL ACTION - (K. Wallace/G. Dietz)

A. PROFESSIONAL STAFF RETIREMENTS

CHARLES SCHMIDT - ESL TEACHER - MAINE EAST (8/26/1993)
Retirement effective at the end of the 2021-2022 school year

ANN OAKLEY PROPST - SCIENCE TEACHER - MAINE EAST (4/4/1997)
Retirement effective at the end of the 2021-2022 school year

KAROL HANUSIAK - PHYSICAL EDUCATION TEACHER - MAINE EAST (8/28/1998)
Retirement effective at the end of the 2022-2023 school year

BETH VAINOWSKI - PHYSICAL EDUCATION/HEALTH TEACHER - MAINE SOUTH (8/26/1991)
Retirement effective at the end of the 2021-2022 school year

B. SUPPORT STAFF RESIGNATIONS

BHARGAV KHAMBHOLJA - TEACHER ASSISTANT - MAINE EAST (8/20/2009)
Resignation effective May 18, 2018

ROBERT HILGER - SCHOOL SAFETY MONITOR - MAINE WEST (2/27/2018)
Resignation effective May 25, 2018

C. PROFESSIONAL STAFF APPOINTMENTS

UZMA SATTAR - SPANISH TEACHER - MAINE WEST
Start Date: August 9, 2018 (replaces AF going to IC)
Salary: Col 7, Step 2 @ .333 FTE, \$24,681.00 (includes TRS)

ANDRES GONZALEZ - APPLIED TECHNOLOGY TEACHER - MAINE EAST
Start Date: August 9, 2018 (replaces ES)
Salary: Col 1, Step 1, \$58,488.00

ROBERT PAYNE - APPLIED TECHNOLOGY TEACHER - MAINE EAST
Start Date: August 9, 2018 (replaces SP)
Salary: Col 7, Step 6, \$81,739.00

D. SUPPORT STAFF RETIREMENT

MARY KAPLAN - SAFETY MONITOR - MAINE EAST (10/19/1998)
Retirement effective May 22, 2018

E. SUPPORT STAFF APPOINTMENTS

KAREN BLONG - ADMINISTRATIVE ASSISTANT - MAINE SOUTH
Start Date: June 25, 2018 (replaces DB)
Salary: Level 5, \$47,594.00

F. SUPPORT STAFF TERMINATION

REINALDO JIMENEZ - COMPUTER TECHNICIAN/HEAD CHEERLEADING COACH - MAINE WEST
Termination effective June 4, 2018

Recommendation:

That the Board of Education approves for the official records the previously mentioned personnel items.

*21. OTHER BUSINESS

A. APPROVAL OF CLOSED SESSION MINUTES

Recommendation:

That the Board of Education approves Closed Session Minutes of May 7, 2018.

*22. ACTION ON OTHER CLOSED SESSION ITEMS

- A. Approval of Support Staff Compensation for 2018-2019
- B. Approval of Administrator Performance Appraisal Points for 2017-2018 and Compensation for 2018-2019
- C. Approval of Superintendent's Performance Goals and Compensation for 2017-2018

*23. ADJOURNMENT