

MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207

BOARD OF EDUCATION ORDER OF BUSINESS - PUBLIC

November 6, 2017

Public Hearing - Administrative Cost Cap Waiver - 6:00 p.m.

Public Hearing – General State Aid (Seat-time Waiver) - 6:05 p.m. or immediately following Public Hearing

Regular Board Meeting to immediately follow Public Hearing on Seat-time Waiver

Board Room – District 207 Administration Center

1. CALL TO ORDER - (C. Owen)

A. Pledge of Allegiance - (C. Owen)

B. Roll Call - (G. Edwards)

INFORMATION ITEMS

2. 207's BEST AWARD FOR COMMUNITY SERVICE

A. Maine East – [Mansi Bodalia](#) - (M. Pressler)

On behalf of the Board of Education, Dr. Ken Wallace, Superintendent of Schools and Dr. Mike Pressler, Principal of Maine East, present **Mansi Bodalia** with 207's Best Award for Community Service.

B. Maine South – [Emile Kracik](#) - (B. Collins)

On behalf of the Board of Education, Dr. Ken Wallace, Superintendent of Schools and Dr. Ben Collins, Principal of Maine South, present **Emile Kracik** with 207's Best Award for Community Service.

C. Maine West – [Elizabeth Sofinet](#) - (A. Haugan)

On behalf of the Board of Education, Dr. Ken Wallace, Superintendent of Schools and Dr. Audrey Haugan, Principal of Maine West, present **Elizabeth Sofinet** with 207's Best Award for Community Service.

3. COMMUNICATIONS

A. Public Comments

B. Superintendent's Awards - Nelly Diaz, Mieka Yochim, Kevin Ryan

C. Update from Superintendent - School Board Appreciation Day – November 15, 2017

D. Updates from Board Members

E. [Buildings & Grounds Committee Report from November 1, 2017](#)– (J. Lee)

4. MONTHLY STATUS OF FINANCES - (M. Kalou)

A. [Monthly Finance Reports for September, 2017](#)

5. INSTRUCTIONAL SERVICES - (S. Messmer)

A. [School Report Cards](#) - District, East, South, West

6. OTHER ITEMS

A. [Monthly Update on FOIA requests](#) – (K. Wallace)

ACTION ITEMS *Items for which a roll call vote will be made.

*7. CONSENT AGENDA

A. **MINUTES APPROVED** - (K. Wallace/G. Edwards)

1. [Regular Board Meeting, October 2, 2017](#)
2. [Special Board Workshop, October 10, 2017](#)

Recommendation:

That the Board of Education approves the minutes of October 2, 2017 and October 10, 2017.

B. **BOARD BILLS** - (M. Kalou)

Recommendation:

That the Board of Education approves Board bills dated October 31, 2017 in the amount of \$3,482,232.41

Fund Totals as follows:

DISTRICT 207:	\$3,255,197.64
NSERVE:	217,933.10
ED-RED	9,101.67

C. **PAYROLLS – OCTOBER 2017** - (M. Kalou)

Recommendation:

That the Board of Education approves October 2017 payrolls as follows:

DISTRICT 207:	\$8,756,738.35
NSERVE:	16,889.46
ED-RED:	10,186.13

D. **STUDENT ACTIVITIES EXPENDITURES** - (M. Kalou)

Recommendation:

That the Board of Education approves the report which covers expenditures of the various Student Activities organizations in District 207 for the month of September 2017 as presented.

E. **SCHOOL GIFTS**

1. [Athletic Boosters](#) – \$35,000.00 – Maine West Athletic Programs - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$35,000.00 from the Maine West Athletic Boosters to be designated to Maine West Athletic Programs.

2. [Ms. Catherine McCabe](#) - \$1,000.00 - Alumni Scholarship Fund at West - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$1,000.00 from Ms. Catherine McCabe (Maine West Class of 1967) to be deposited into the Alumni Scholarship Fund at Maine West.

3. [District 207 Educational Foundation](#) - \$1,500.00 - Poetry Workshop at West - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$1,500.00 from the District 207 Educational Foundation to be used for a Poetry Workshop at Maine West featuring Professor Kevin Coval.

4. [Maine West Class of 1977](#) - \$1,477.00 - Alumni Scholarship Fund at Maine West - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$1,477.00 from the Maine West Class of 1977 to be used for scholarships to be given in the name of the Class of '77.

5. [District 207 Educational Foundation](#) - \$1,000.00 - Latino Teen Summit at Maine West - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$1,000.00 from the District 207 Educational Foundation to be used for a Latino Summit being held on November 17, 2017 at Maine West.

6. [Maine West Fine Arts Boosters](#) - \$4,500.00 - Maine West Fine Arts Department - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$4,500.00 from the Maine West Fine Arts Boosters to be used for the Maine West Fine Arts Department as presented.

7. [Life Source](#) - \$3,500.00 - Warrior Pride at Maine West - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$3,500.00 from Life Source to be used by Warrior Pride at Maine West to help pay for training, activities and tee shirts.

8. [Mr. Sean Willett](#) - \$1,000.00 - Maine West Football Program - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$1,000.00 from Mr. Sean Willett to be used for the Maine West High School Football Program.

9. [APR Graphics](#) - 500 sheets of mat board - Maine West Visual Arts Dept. - (A. Haugan)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of 500 sheets of mat board from Mr. Wayne Romano of APR Graphics to be used by the Maine West Visual Arts Program.

10. [Frank Fallico](#) - Various Woodworking Tools - Career and Technical Education Classes - (D. Ulm)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes District 207 to accept, a donation of various woodworking tools to be used in Career and Technical Education classes at the District 207 schools as presented.

F. [STUDENT COMMENDATIONS](#)

Recommendation:

That the Board of Education approves the list of recommendations from the building principals for students whom the Board of Education should recognize and commend for their outstanding accomplishments.

G. [AMERICAN EDUCATION WEEK](#) – NOVEMBER 13-17, 2017 - (K. Wallace)

Recommendation:

That the Board of Education adopts the Resolution contained in the appendices, which urges all citizens to make a commitment to education and to the future of all children of Maine Township High School District 207.

*8. [SUMMER SCHOOL CALENDAR AND FEES](#) – 2018 - (S. Messmer)

Recommendation:

That the Board of Education approves the recommendation for summer school calendar and fees for 2018 as presented.

*9. [APPROVAL OF SCHOOL CALENDARS FOR 2018 - 2021](#) - (G. Dietz)

Recommendation:

That the Board of Education approves the school calendars for 2018-2019, 2019-2020 and 2020-2021 as presented.

*10. [2017 TAX LEVY](#) - (M. Kalou)

Chapter 35 of the Illinois School Code (35 ILCS 200/18-60) indicates that a school district shall determine the amount of its levy not less than 20 days prior to its adoption. Further, School Code (35 ILCS 200/18-70) requires a school district to hold a public hearing (truth-in-taxation), and publish notice thereof, if this estimated levy is 5% or more than the prior year's extension.

Accordingly, the following calendar would apply:

Date	Action Required
November 6, 2017	Present recommendation to Board of Education. If recommendation exceeds 5% limit, the BOE will need to schedule a public hearing.
No Later than November 24, 2017	If public hearing is needed, then a Notice of Public Hearing is to be published in a newspaper of general circulation.
December 4, 2017	Conduct public hearing prior to regularly scheduled board meeting, with resolution to adopt the levy on the regular agenda.
December 26, 2017	Last date to file levy with Cook County Clerk

Recommendation

That the Board of Education establishes an estimated levy in the amount of \$117,232,580 which represents a 3.25% increase over the prior year's extension. While a public hearing is not necessary as the Board of Education is not levying more than 5%, we are fulfilling the requirements to inform our community on the 2017 Tax Levy by holding a public hearing on December 4, 2017 at 6:00 pm.

*11. [CAPITAL PROJECTS](#) – 2018-2019 - (M. Kalou)

Recommendation:

That the Board of Education approves the 2018-2019 Facility Plan as recommended by the Buildings and Grounds Committee and as outlined in the appendices.

*12. [APPROVAL OF 2017-2018 TUITION COST PER PUPIL](#) - (M. Kalou)

Board Policy #6003, Student Residency, requires that non-resident students be charged tuition as established by the Board of Education in accordance with the School Code. The 2016-2017 Annual Financial Report sets the tuition charge per pupil at \$19,150.69 a increase of \$746.58, or 4.1% over last year's tuition. Allowable expenditures increased by 4.1% and the District average daily attendance decreased by 0.4%. The District has traditionally used this amount as the established tuition for the District.

Recommendation:

That the Board of Education approves the 2017-2018 tuition cost per pupil of \$19,150.69.

*13. [GENERAL STATE AID \(SEAT-TIME WAIVER\)](#) – (S. Messmer)

Recommendation:

That the Board of Education approves the submission of the application for *Waiver or Modification of the State Board Rules and/or School Code Mandates* for purposes of General State Aid, amend the 5-hour seat time requirement for students to 3 hours to facilitate and provide flexibility for students to pursue a broader array of learning opportunities.

*14. [ADMINISTRATIVE COST CAP WAIVER](#) - (M. Kalou)

Recommendation:

That the Board of Education applies for a *Waiver of Modification of State Board Rules and/or School code Mandates for exceeding the Administrative Cost Cap for 2017-2018* by \$104,852.00 due to an increase in Special Education Compliance Administrator, an increase of Athletic Directors from 10 months to 12 months and an increase in the supply line of PE uniforms. Details may be found in the appendices.

*15. APPROVAL OF BIDS AND AWARDING OF CONTRACTS – (M. Kalou)

A. [Rosemont Theatre](#) – Commencement Ceremonies – Maine East, South, West – (M. Kalou)

Recommendation:

That the Board of Education enters into a contract with Rosemont Theatre for graduation ceremonies for Maine East, Maine South and Maine West on May 22, 2018 at a total cost of \$63,000.00 as presented.

B. [Aramark](#) - PE Towel Services - Maine East, South, West - (M. Kalou)

Recommendation:

That the Board of Education enters into a 3-year contract with Aramark for PE Towel Services at Maine East, South and West at a total amount of \$112,040.00 as presented.

C. [Amber Mechanical](#) - Contract Reduction Change Orders - (M. Kalou)

1. Maine East - HVAC Project in Wrestling and Server Room

Recommendation:

That the Board of Education approves the contract reduction change orders from Amber Mechanical for HVAC work performed at Maine East resulting in a reduction of the original contract allowance of \$5,000.00 for unforeseen conditions. The District used \$1,596.19 of the allowance resulting in a negative change order of \$3,403.81.

2. Frost Academy/Administration Center - HVAC System and Controls

Recommendation:

That the Board of Education approves the contract reduction change orders from Amber Mechanical for HVAC system and controls performed at Frost Academy/Administration Center resulting in a reduction of the original contract allowance of \$20,000.00 for unforeseen conditions. The District used \$5,069.26 of the allowance resulting in a negative change order of \$14,930.74.

16. REQUEST FOR FACILITY FEE WAIVER*A. [Academic Tutoring](#) - SAT Test Prep - Maine East - (M. Pressler)****Recommendation:**

That the Board of Education authorizes the Superintendent of Schools to enter into a contract with Academic Tutoring Centers for the use of classrooms on Mondays from February 5 - March 19, 2018 and Saturday, March 3, 2018 at Maine East High School for SAT Test Preparation and that the facility rental fee be reduced to \$5.00 per hour for a total waiver of \$502.50 as presented.

B. [Academic Tutoring](#) - SAT Test Prep - Maine West - (A. Haugan)**Recommendation:**

That the Board of Education authorizes the Superintendent of Schools to enter into a contract with Academic Tutoring Centers for the use of classrooms on Wednesdays from February 14 - March 21, 2018 and Saturday, March 3, 2018 at Maine West High School for SAT Test Preparation and that the facility rental fee be reduced to \$5.00 per hour for a total waiver of \$555.00 as presented.

17. [NEW CLUB PROPOSAL](#)*A. Principal's Leadership Team - Maine West - (A. Haugan)**

Included in the appendices is information concerning the establishment of a new club, Principal's Leadership Team.

Recommendation:

That the Board of Education approves the establishment of the Principal's Leadership Team as presented.

18. CALENDAR ITEMS

- . November 7, 2017
No School for Students
INSTITUTE DAY
- . November 8, 2017
5:30 p.m.
FINANCE COMMITTEE MEETING
- . November 15, 2017
SCHOOL BOARD APPRECIATION DAY
- . November 17-19, 2017
IASB- IASA- IASBO
Joint Annual Conference (Chicago)
- . November 22-24, 2017
Offices are closed November 22-24, 2017
THANKSGIVING HOLIDAY
No School
- . December 4, 2017
6:00 p.m.
Board Room
District 207 Administration Center
PUBLIC HEARING
2017 TAX LEVY
- . December 4, 2017
Immediately following Public Hearing on Levy
Board Room
District 207 Administration Center
REGULAR MEETING OF THE
BOARD OF EDUCATION

19. COMMUNICATIONS/PUBLIC COMMENTS

ACTION ITEMS *Items for which a roll call vote will be made.

*20. CLOSED SESSION

- A. Student Personnel
- B. Review of Closed Session Minutes
- C. Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees
- D. Probable, Imminent or Pending Litigation
- E. Collective Negotiating Matters

*21. RETURN TO OPEN SESSION

*22. PERSONNEL ACTION - (K. Wallace/G. Dietz)

A. SUPPORT STAFF APPOINTMENT

ERIC WOLD - MATH TEACHER ASSISTANT - MAINE SOUTH
Start Date: October 4, 2017 (replaces JS)
Salary: Step 7, \$22.02 per hour plus \$.80 p/h for Teaching Certificate

CHARLES SPITZIG - TEACHER ASSISTANT - MAINE SOUTH
Start Date: November 1, 2017 (added position)
Salary: Step 7, \$22.02 per hour plus \$.55 p/h for Educational stipend

KEN VAN MERSBERGEN - BUILDING TECHNICIAN LEVEL 1 - MAINE EAST
Start Date: October 16, 2017 (replaces BJ)
Salary: \$45,000.00

ROBERT WILLIAMS - SECURITY GUARD (10 month) - MAINE SOUTH
Start Date: October 12, 2017 (replaces DM)
Salary: \$14.00 per hour

B. SUPPORT STAFF RETIREMENT

SOPHIA APERGIS - ADMINISTRATIVE ASSISTANT - MAINE WEST (8/25/1997)
Retirement date: December 29, 2017

ANNETTE HERR - REGISTRAR - MAINE SOUTH (12/15/1997)
Retirement date: February 7, 2018

C. ADMINISTRATIVE STAFF RETIREMENT

CARL BROWNELL - SOCIAL SCIENCE DEPARTMENT CHAIR - MAINE EAST (8/9/2007)
Retirement effective June, 2022

Recommendation:

That the Board of Education approves for the official records, the previously mentioned personnel items.

23. OTHER ITEMS

*24. OTHER BUSINESS

- A. Approval of Closed Session Minutes - (K. Wallace/G. Edwards)

1. Regular Board of Education Meeting on October 2, 2017
2. Special Board Workshop on October 10, 2017

Recommendation:

That the Board of Education approves Closed Session Minutes from October 2, 2017 and October 10, 2017.

*25. ACTION ON OTHER CLOSED SESSION ITEMS

*26. ADJOURNMENT