DISTRICT 207 PASS/FAIL PETITION
(Pass/fail procedures on reverse side)

_____

Student Name (please print)   ID#   Counselor

I herein petition to complete the following course on a pass/fail basis:

_____

Course Name (print)   Instructor   Period

This course is in addition to my other four units of credit.

1. I understand that a course cannot be taken for a pass/fail grade:
   - When it is for accelerated credit
   - When it is required for graduation

2. I further understand that if any course is dropped resulting in my taking less than five (5) courses, this petition automatically becomes void and I will receive a letter grade for this course.

3. Eligible students enrolled in a full year course who petition to complete the course on a pass/fail basis for the first semester <u>WILL AUTOMATICALLY</u> remain on a pass/fail status in the course for the second semester. Semester courses must be petitioned on a semester by semester basis. <u>STUDENTS WHO DESIRE TO RETURN TO A REGULAR GRADING STATUS SECOND SEMESTER MUST NOTIFY THEIR COUNSELOR AND TEACHER OF THE RESPECTIVE COURSE</u>.

PLEASE RETURN THE <u>COMPLETED</u> FORM TO YOUR COUNSELOR'S OFFICE
NO LATER THAN **3:30 p.m. on the Friday of the second week following the start of the first or third quarter of the year.**

_____   _____

Student Signature   **Approval of Parent (Signature)**

                         _____

                         Approval of Counselor

(DO NOT WRITE BELOW THIS LINE)

Date completed petition returned to counselor: _____

FOR OFFICE USE ONLY Copy to:

Class Instructor: _____

Counselor's Copy _____

Department Chairperson: _____

Original to Scheduling: _____

Pass/Fail Procedures

The pass/fail policy was developed to give students opportunities for learning without the pressure of grades. Passing grades received under the pass/fail system are designated on grade reports and official transcripts as satisfactory (PA). Failing grades received under the pass/fail system are designated on grade reports and official transcripts as an "F". A failing (F) grade will be computed in a student's grade point average. Students may take any one-half credit or one credit course during the regular school year, as well as summer school, pass/fail according to the following guidelines:

- Students may petition to take courses pass/fail only if they are registered for more than four full credit courses. If a student who is taking a fifth course pass/fail decides to drop a course that is being taken for a letter grade, the pass/fail course must be taken for a letter grade.
- Students must meet all prerequisites for admission to any class they wish to take pass/fail. Accelerated classes may not be taken pass/fail.
- Courses required for graduation may not be taken pass/fail except for courses taken to complete the two-year graduation requirement in applied arts and technology, fine arts, or foreign language.

The **deadline** to submit a pass/fail petition is the Friday of the second week following the start of the first or third quarter of the year.