

**2020-2021 Administrative Assistants & Administrators (12 mo)**

**JULY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	<b>3 H</b>	4	3
5	6	7	8	9	<b>10 H</b>	11	5
12	13	14	15	16	<b>17 H</b>	18	5
19	20	21	22	23	<b>24 H</b>	25	5
26	27	28	29	30	31		5
							23
							4

**OCTOBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	<b>12 H</b>	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							22
							1

**JANUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					<b>1 H</b>	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	<b>18 H</b>	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							2

**APRIL**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	<b>2 H</b>	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							22
							1

**Total Number of Days Paid: 260**  
**Total Number of Paid Office Holidays 17**  
**Number of Paid Hours for Office Employees 2015**  
**Number of Paid Hours for Administrators 2080**  
**1st paycheck starts on July 15th**

**X = Non-paid/Non-work Day**

**AUGUST**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							21
							0

**NOVEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	<b>25 H</b>	<b>26 H</b>	<b>27 H</b>	28	5
29	30						1
							21
							3

**FEBRUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	<b>15 H</b>	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28							0
							20
							1

**MAY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	<b>31 H</b>						1
							21
							1

**SEPTEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	<b>7 H</b>	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							22
							1

**DECEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	<b>24 H</b>	<b>25 H</b>	26	5
27	28	29	30	<b>31 H</b>			4
							23
							3

**MARCH**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							23
							0

**JUNE**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11 <b>X</b>	12	4
13	14	15	16	17	18 *	19	5
20	21	22	23	24	25 *	26	5
27	28	29	30				3
							21
							0

**SUMMER HOURS WORK SCHEDULE for SUMMER 2020 and the Beginning of Summer 2021**

Friday, June 5, 2020 is a WORK day.  
 Friday, June 12, 2020 the offices are CLOSED (Non-work/Non-paid Day)  
 Friday, June 19, 2020 the offices are CLOSED (use 1 vacation day or work extra time M-TH).  
 Friday, June 26, 2020 the offices are CLOSED (use 1 vacation day or work extra time M-TH).  
 Friday, July 3, 2020 the office are CLOSED (Observe Independence Day)  
 Friday, July 10, 2020 the office are CLOSED (Traded holiday).  
 Friday, July 17, 2020 the office are CLOSED (Traded holiday).  
 Friday, July 24, 2020 the office are CLOSED (Traded holiday).

**2020-2021 Administrative Assitants - AD & FA (10 mo)**

**JULY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1 X	2 X	3 X	4	0
5	6 X	7 X	8 X	9 X	10 X	11	0
12	13 X	14 X	15 X	16 X	17 X	18	0
19	20 X	21 X	22 X	23 X	24 X	25	0
26	27 X	(28	29	30	31		4
							4
							0

**AUGUST**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							21
							0

**SEPTEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7 H	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							22
							1

**OCTOBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12 H	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							22
							1

**NOVEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25 H	26 H	27 H	28	5
29	30						1
							21
							3

**DECEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21 X	22 X	23 X	24 H	25 H	26	2
27	28 X	29 X	30 X	31 H			1
							17
							3

**JANUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 H	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18 H	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							2

**FEBRUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28							0
							20
							1

**MARCH**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	22 X	23 X	24 X	25 X	26 X	27	0
28	29	30	31				3
							18
							0

**APRIL**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2 H	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							22
							1

**MAY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31 H						1
							21
							1

**JUNE**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4)	5	4
6	7 X	8 X	9 X	10 X	11 X	12	0
13	14 X	15 X	16 X	17 X	18 X	19	0
20	21 X	22 X	23 X	24 X	25 X	26	0
27	28 X	29 X	30 X				0
							4
							0

Total Number of Days Paid: 213  
 Total Number of Paid Office Holidays: 13  
 Number of Paid Hours: 1650.75

The work year starts on Tuesday, July 28, 2019  
 The work year ends after work on Thursday, June 4, 2020

X = Non-paid/Non-work Day

**2020-2021 Administrative Assistants Hired AFTER 7/1/1996 (10 mo)**

**JULY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1 X	2 X	3 X	4	0
5	6 X	7 X	8 X	9 X	10 X	11	0
12	13 X	14 X	15 X	16 X	17 X	18	0
19	20 X	21 X	22 X	23 X	24 X	25	0
26	27 X	28 X	29 X	30 X	31 X		0
							0
							0

**AUGUST**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	<b>(3</b>	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							21
							0

**SEPTEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	<b>7 H</b>	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							22
							1

**OCTOBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	<b>12 H</b>	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							22
							1

**NOVEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	<b>25 H</b>	<b>26 H</b>	<b>27 H</b>	28	5
29	30						1
							21
							3

**DECEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	<b>21 X</b>	<b>22 X</b>	<b>23 X</b>	<b>24 H</b>	<b>25 H</b>	26	2
27	<b>28 X</b>	<b>29 X</b>	<b>30 X</b>	<b>31 H</b>			1
							17
							3

**JANUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					<b>1 H</b>	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	<b>18 H</b>	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							2

**FEBRUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	<b>15 H</b>	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28							0
							20
							1

**MARCH**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	<b>22 X</b>	<b>23 X</b>	<b>24 X</b>	<b>25 X</b>	<b>26 X</b>	27	0
28	29	30	31				3
							18
							0

**APRIL**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	<b>2 H</b>	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							22
							1

**MAY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	<b>31 H</b>						1
							21
							1

**JUNE**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	<b>3)</b>	<b>4 X</b>	5	3
6	7 X	8 X	9 X	10 X	11 X	12	0
13	14 X	15 X	16 X	17 X	18 X	19	0
20	21 X	22 X	23 X	24 X	25 X	26	0
27	28 X	29 X	30 X				0
							3
							0

Total Number of Days Paid: 208  
 Total Number of Paid Office Holidays: 13  
 Number of Paid Hours: 1612

The work year starts on Monday, August 3, 2020  
 The work year ends after work on Thursday, June 3, 2021

X = Non-paid/Non-work Day

**2020-2021 Administrative Assistants Hired BEFORE 7/1/1996 (10 mo)**

**JULY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1 X	2 X	3 X	4	0
5	6 X	7 X	8 X	9 X	10 X	11	0
12	13 X	14 X	15 X	16 X	17 X	18	0
19	20 X	21 X	22 X	23 X	24 X	25	0
26	27 X	28 X	29 X	30 X	31 X		0
							0
							0

**AUGUST**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	<b>(3</b>	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							21
							0

**SEPTEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	<b>7 H</b>	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							22
							1

**OCTOBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	<b>12 H</b>	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							22
							1

**NOVEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	<b>25 H</b>	<b>26 H</b>	<b>27 H</b>	28	5
29	30						1
							21
							3

**DECEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	<b>21 H</b>	<b>22 H</b>	<b>23 H</b>	<b>24 H</b>	<b>25 H</b>	26	5
27	28	29	30	<b>31 H</b>			4
							23
							6

**JANUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					<b>1 H</b>	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	<b>18 H</b>	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							2

**FEBRUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	<b>15 H</b>	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28							0
							20
							1

**MARCH**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							23
							0

**APRIL**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	<b>2 H</b>	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							22
							1

**MAY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	<b>31 H</b>						1
							21
							1

**JUNE**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	<b>4)</b>	5	4
6	7 X	8 X	9 X	10 X	11 X	12	0
13	14 X	15 X	16 X	17 X	18 X	19	0
20	21 X	22 X	23 X	24 X	25 X	26	0
27	28 X	29 X	30 X				0
							4
							0

Total Number of Days Paid: **220**  
 Total Number of Paid Office Holidays **16**  
 Number of Paid Hours **1705**

The work year starts on Monday, August 3, 2020  
 The work year ends after work on Friday, June 4, 2021

X = Non-paid/Non-work Day

**2020-2021 Administrative Assistants -Level IIIB (10 mo)**

**JULY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1 X	2 X	3 X	4	0
5	6 X	7 X	8 X	9 X	10 X	11	0
12	13 X	14 X	15 X	16 X	17 X	18	0
19	20 X	21 X	22 X	23 X	24 X	25	0
26	27 X	28 X	29 X	30 X	31 X		0
							0
							0

**OCTOBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12 H	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							22
							1

**JANUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 H	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18 H	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							2

**APRIL**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2 H	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							22
							1

**AUGUST**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							16
							0

**NOVEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25 H	26 H	27 H	28	5
29	30						1
							21
							3

**FEBRUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28							0
							20
							1

**MAY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31) H						1
							21
							1

**SEPTEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7 H	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							22
							1

**DECEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21 X	22 X	23 X	24 H	25 H	26	2
27	28 X	29 X	30 X	31 H			1
							17
							3

**MARCH**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	22 X	23 X	24 X	25 X	26 X	27	0
28	29	30	31				3
							18
							0

**JUNE**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1 X	2 X	3 X	4 X	5	0
6	7 X	8 X	9 X	10 X	11 X	12	0
13	14 X	15 X	16 X	17 X	18 X	19	0
20	21 X	22 X	23 X	24 X	25 X	26	0
27	28 X	29 X	30 X				0
							0
							0

Total Number of Days Paid: 200  
 Total Number of Paid Office Holidays: 13  
 Number of Paid Hours: 1550.00

The work year starts on Monday, August 10, 2020  
 The work year ends on Monday, May 31, 2021 (Memorial Day)

X = Non-paid/Non-work Day

**2020-2021 Administrators (10 mo)**

**JULY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1 X	2 X	3 X	4	0
5	6 X	7 X	8 X	9 X	10 X	11	0
12	13 X	14 X	15 X	16 X	17 X	18	0
19	20 X	21 X	22 X	23 X	24 X	25	0
26	27 X	28 X	29 X	30 X	31 X		0
							0

**AUGUST**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	<b>(3</b>	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							21
							0

**SEPTEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	<b>7 X</b>	8	9	10	11	12	4
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							21

**OCTOBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	<b>12 X</b>	13	14	15	16	17	4
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							21

**NOVEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	<b>25 X</b>	<b>26 X</b>	<b>27 X</b>	28	2
29	30						1
							18

**DECEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	<b>21 X</b>	<b>22 X</b>	<b>23 X</b>	<b>24 X</b>	<b>25 X</b>	26	0
27	<b>28 X</b>	<b>29 X</b>	<b>30 X</b>	<b>31 X</b>			0
							14

**JANUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					<b>1 X</b>	2	0
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	<b>18 X</b>	19	20	21	22	23	4
24	25	26	27	28	29	30	5
							19

**FEBRUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	<b>15 X</b>	16	17	18	19	20	4
21	22	23	24	25	26	27	5
28							
							19

**MARCH**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	<b>22 X</b>	<b>23 X</b>	<b>24 X</b>	<b>25 X</b>	<b>26 X</b>	27	0
28	29	30	31				3
							18

**APRIL**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	<b>2 X</b>	3	1
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							21

**MAY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	<b>31 X</b>						0
							20

**JUNE**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	<b>3)</b>	4 X	5	3
6	7 X	8 X	9 X	10 X	11 X	12	0
13	14 X	15 X	16 X	17 X	18 X	19	0
20	21 X	22 X	23 X	24 X	25 X	26	0
27	28 X	29 X	30 X				0
							3

Total Number of Days Paid: **195**  
 Total Number of Paid Office Holidays: **0**  
 Number of Paid Hours for Administrators: **1560**

Starting Date: Monday, August 3, 2020  
 Ending Date: Thursday, June 3, 2021

X = Non-paid/Non-work Day

## 2020-2021 Certified Athletic Trainers

### JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1 X	2 X	3 X	4	0
5	6 X	7 X	8 X	9 X	10 X	11	0
12	13 X	14 X	15 X	16 X	17 X	18	0
19	20 X	21 X	22 X	23 X	24 X	25	0
26	27 X	28 X	29 X	30 X	31 X		0
							0
							0

### OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	3
4	5	6	7	8	9	10	6
11	12 H	13	14	15	16	17	6
18	19	20	21	22	23	24	6
25	26	27	28	29	30	31	6
							27
							1

### JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 H	2	2
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	6
17	18 H	19	20	21	22	23	6
24	25	26	27	28	29	30	6
							26
							2

### APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2 H	3 X	2
4	5	6	7	8	9	10	6
11	12	13	14	15	16	17	6
18	19	20	21	22	23	24	6
25	26	27	28	29	30	1	6
							26
							1

### AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	6
9	10	11	12	13	14	15	6
16	17	18	19	20	21	22	6
23	24	25	26	27	28	29	6
30	31						1
							25
							0

### NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	6
8	9	10	11	12	13	14	6
15	16	17	18	19	20	21	6
22	23	24	25	26 H	27	28	6
29	30						1
							25
							1

### FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	6
7	8	9	10	11	12	13	6
14	15 H	16	17	18	19	20	6
21	22	23	24	25	26	27	6
28							0
							24
							1

### MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	6
9	10	11	12	13	14	15	6
16	17	18	19	20	21	22	6
23	24	25	26	27	28	29	6
30	31 H						1
							25
							1

### SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	5
6	7 H	8	9	10	11	12	6
13	14	15	16	17	18	19	6
20	21	22	23	24	25	26	6
27	28	29	30				3
							26
							1

### DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	5
6	7	8	9	10	11	12	6
13	14	15	16	17	18	19	6
20	21	22	23	24 H	25 H	26	6
27	28	29	30	31 H			4
							27
							3

### MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	6
7	8	9	10	11	12	13	6
14	15	16	17	18	19	20	6
21	22	23	24 X	25 H	26 H	27 X	4
28	29	30	31				3
							25
							2

### JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4)	5 X	4
6	7 X	8 X	9 X	10 X	11 X	12 X	0
13	14 X	15 X	16 X	17 X	18 X	19 X	0
20	21 X	22 X	23 X	24 X	25 X	26 X	0
27	28 X	29 X	30 X				0
							4
							0

Total Number of Days Paid: 260  
 Total Number of Paid Office Holidays: 13  
 Number of Paid Hours: 1733

Trainers' work days are to average 6.67 hours per day Monday through Saturday for no more than 40 hours per week.

First Day Thursday, August 3, 2020  
 Last Day Friday, June 4, 2021

X = Non-paid/Non-work Day

## 2020-2021 Custodial & Maintenance Staff

### JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3 H	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22	23	24	25	5
26	27	28	29	30	31		5
							23
							1

### OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12 H	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							22
							1

### JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 H	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18 H	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							2

### APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2 H	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							22
							1

### AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							21
							0

### NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25 H	26 H	27 H	28	5
29	30						1
							21
							3

### FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28							0
							20
							1

### MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31 H						1
							21
							1

### SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7 H	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							22
							1

### DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24 H	25 H	26	5
27	28	29	30	31 H			4
							23
							3

### MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	22	23	24	25 H	26 X	27	4
28	29	30	31				3
							22
							1

### JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							22
							0

Total Number of Days Paid: 260  
 Total Number of Paid Office Holidays: 15  
 Number of Paid Hours: 2080  
 1st paycheck starts on July 15th

X = Non-paid/Non-work Day



**2020-2021 Library Resource Center Media Specialists (10 mo)**

**JULY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1 X	2 X	3 X	4	0
5	6 X	7 X	8 X	9 X	10 X	11	0
12	13 X	14 X	15 X	16 X	17 X	18	0
19	20 X	21 X	22 X	23 X	24 X	25	0
26	27 X	28 X	29 X	30 X	31 X		0
							0
							0

**OCTOBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12 H	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							22
							1

**JANUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 H	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18 H	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							2

**APRIL**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2 H	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							22
							1

Total Number of Days Paid: 201  
 Total Number of Paid Office Holidays: 13  
 Number of Paid Hours: 1557.75

**AUGUST**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							16
							0

**NOVEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25 H	26 H	27 H	28	5
29	30						1
							21
							3

**FEBRUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28							0
							20
							1

**MAY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31 H						1
							21
							1

The work year starts on Monday, August 10, 2020  
 The work year ends after work on Tuesday, June 1, 2021  
 X = Non-paid/Non-work Day

**SEPTEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7 H	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							22
							1

**DECEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21 X	22 X	23 X	24 H	25 H	26	2
27	28 X	29 X	30 X	31 H			1
							17
							3

**MARCH**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	22 X	23 X	24 X	25 X	26 X	27	0
28	29	30	31				3
							18
							0

**JUNE**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1)	2 X	3 X	4 X	5	1
6	7 X	8 X	9 X	10 X	11 X	12	0
13	14 X	15 X	16 X	17 X	18 X	19	0
20	21 X	22 X	23 X	24 X	25 X	26	0
27	28 X	29 X	30 X				0
							1
							0

## 2020-2021 Occupational & Physical Therapists

### JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1 X	2 X	3 X	4	0
5	6 X	7 X	8 X	9 X	10 X	11	0
12	13 X	14 X	15 X	16 X	17 X	18	0
19	20 X	21 X	22 X	23 X	24 X	25	0
26	27 X	28 X	29 X	30 X	31 X		0
							0
							0

### OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12 H	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							22
							1

### JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 H	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18 H	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							2

### APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2 H	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							22
							1

### AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	0
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							16
							0

### NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25 H	26 H	27 H	28	5
29	30						1
							21
							3

### FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28							0
							20
							1

### MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31 H						1
							21
							1

### SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7 H	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							22
							1

### DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21 X	22 X	23 X	24 H	25 H	26	2
27	28 X	29 X	30 X	31 H			1
							17
							3

### MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	22 X	23 X	24 X	25 H	26 H	27	2
28	29	30	31				3
							20
							2

### JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4)	5	4
6	7 X	8 X	9 X	10 X	11 X	12	0
13	14 X	15 X	16 X	17 X	18 X	19	0
20	21 X	22 X	23 X	24 X	25 X	26	0
27	28 X	29 X	30 X				0
							4
							0

Total Number of Days Paid: 206  
 Total Number of Paid Office Holidays: 15  
 Number of Paid Hours: 1545

The work year starts on Monday, August 10, 2020  
 The work year ends after work on Friday, June 4, 2021

X = Non-paid/Non-work Day

## 2020-2021 School Safety Monitors (10 mo)

### JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1 X	2 X	3 X	4	0
5	6 X	7 X	8 X	9 X	10 X	11	0
12	13 X	14 X	15 X	16 X	17 X	18	0
19	20 X	21 X	22 X	23 X	24 X	25	0
26	27 X	28 X	29 X	30 X	31 X		0
							0
							0

### OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8 *	9	10	4.5
11	12 H	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							21.5
							1

### JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 H	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15 X	16	4
17	18 H	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							20
							2

### APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2 H	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							22
							1

Total Number of Days Paid: 190  
 Total Number of Paid Office Holidays: 13  
 Number of Paid Hours: 1425.00

### AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	12 X	13 X	(14)	15	1
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							12
							0

### NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25 H	26 H	27 H	28	5
29	30						1
							21
							3

### FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28							0
							20
							1

### MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25 *	26 *	27 *	28) *	29	3
30	31						0
							18

All Final Exam days are partial work days...NO TIMESHEETS NEEDED.  
 \* = Half Day (Work 3 hours 45 minutes)  
 Total paid days increases from 188 to 190

### SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4 *	5	3.5
6	7 H	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							21.5
							1

### DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15 *	16 *	17 *	18 *	19	3
20	21 X	22 X	23 X	24 H	25 H	26	2
27	28 X	29 X	30 X	31 H			1
							15
							3

### MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	22 X	23 X	24 X	25 X	26 H	27	1
28	29	30	31				3
							19
							1

### JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1 X	2 X	3 X	4 X	5	0
6	7 X	8 X	9 X	10 X	11 X	12	0
13	14 X	15 X	16 X	17 X	18 X	19	0
20	21 X	22 X	23 X	24 X	25 X	26	0
27	28 X	29 X	30 X				0
							0
							0

The work year starts on Friday, August 14, 2020  
 The work year ends on Friday, May 28, 2021

X = Non-paid/Non-work Day

## 2020-2021 Security Guards (10 mo)

### JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1 X	2 X	3 X	4	0
5	6 X	7 X	8 X	9 X	10 X	11	0
12	13 X	14 X	15 X	16 X	17 X	18	0
19	20 X	21 X	22 X	23 X	24 X	25	0
26	27 X	28 X	29 X	30 X	31 X		0
							0
							0

### OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8 *	9	10	4.5
11	12 H	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							21.5
							1

### JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 H	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15 X	16	4
17	18 H	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							20
							2

### APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2 H	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							22
							1

Total Number of Days Paid: 190  
 Total Number of Paid Office Holidays: 13  
 Number of Paid Hours: 1520.00

### AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	12 X	13 X	(14)	15	1
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							12
							0

### NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25 H	26 H	27 H	28	5
29	30						1
							21
							3

### FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28							0
							20
							1

### MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25 *	26 *	27 *	28) *	29	3
30	31						0
							18

All Final Exam days are partial work days...NO TIMESHEETS NEEDED.  
 \* = Half Day (Work 4 hours)  
 Total paid days increases from 188 to 190

### SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4 *	5	3.5
6	7 H	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							21.5
							1

### DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15 *	16 *	17 *	18 *	19	3
20	21 X	22 X	23 X	24 H	25 H	26	2
27	28 X	29 X	30 X	31 H			1
							15
							3

### MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	22 X	23 X	24 X	25 X	26 H	27	1
28	29	30	31				3
							19
							1

### JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1 X	2 X	3 X	4 X	5	0
6	7 X	8 X	9 X	10 X	11 X	12	0
13	14 X	15 X	16 X	17 X	18 X	19	0
20	21 X	22 X	23 X	24 X	25 X	26	0
27	28 X	29 X	30 X				0
							0
							0

The work year starts on Friday, August 14, 2020  
 The work year ends on Friday, May 28, 2021

X = Non-paid/Non-work Day

**2020-2021 Security Guards (12 mo)**

**JULY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	<b>3 H</b>	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22	23	24	25	5
26	27	28	29	30	31		5
							23
							1

**AUGUST**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							21
							0

**SEPTEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	<b>7 H</b>	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							22
							1

**OCTOBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	<b>12 H</b>	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							22
							1

**NOVEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	<b>25 H</b>	<b>26 H</b>	<b>27 H</b>	28	5
29	30						1
							21
							3

**DECEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	<b>24 H</b>	<b>25 H</b>	26	5
27	28	29	30	<b>31 H</b>			4
							23
							3

**JANUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					<b>1 H</b>	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	<b>18 H</b>	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							2

**FEBRUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	<b>15 H</b>	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28							0
							20
							1

**MARCH**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	22	23	24	<b>25 H</b>	<b>26 X</b>	27	4
28	29	30	31				3
							22
							1

**APRIL**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	<b>2 H</b>	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							22
							1

**MAY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	<b>31 H</b>						1
							21
							1

**JUNE**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							22
							0

Total Number of Days Paid: **260**  
 Total Number of Paid Office Holidays: **15**  
 Number of Paid Hours: **2080**  
 1st paycheck starts on July 15th

X = Non-paid/Non-work Day

## 2020-2021 Support Staff Nurses (10 mo)

### JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1 X	2 X	3 X	4	0
5	6 X	7 X	8 X	9 X	10 X	11	0
12	13 X	14 X	15 X	16 X	17 X	18	0
19	20 X	21 X	22 X	23 X	24 X	25	0
26	27 X	28 X	29 X	30 X	31 X		0
							0
							0

### OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12 H	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							22
							1

### JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 H	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18 H	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							2

### APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2 H	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							22
							1

### AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							21
							0

### NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25 H	26 H	27 H	28	5
29	30						1
							21
							3

### FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28							0
							20
							1

### MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31 H						1
							21
							1

### SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7 H	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							22
							1

### DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21 X	22 X	23 X	24 H	25 H	26	2
27	28 X	29 X	30 X	31 H			1
							17
							3

### MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	22 X	23 X	24 X	25 X	26 X	27	0
28	29	30	31				3
							18
							0

### JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4 X	5	3
6	7 X	8 X	9 X	10 X	11 X	12	0
13	14 X	15 X	16 X	17 X	18 X	19	0
20	21 X	22 X	23 X	24 X	25 X	26	0
27	28 X	29 X	30 X				0
							3
							0

Total Number of Days Paid: 208  
 Total Number of Paid Office Holidays: 13  
 Number of Paid Hours: 1612

The work year starts on Monday, August 3, 2020  
 The work year ends after work on Thursday, June 3, 2021

X = Non-paid/Non-work Day

**2020-2021 Teachers**

**JULY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1 X	2 X	3 X	4	0
5	6 X	7 X	8 X	9 X	10 X	11	0
12	13 X	14 X	15 X	16 X	17 X	18	0
19	20 X	21 X	22 X	23 X	24 X	25	0
26	27 X	28 X	29 X	30 X	31 X		0
							0

**AUGUST**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	(12	13	14	15	3
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							14
							0

**SEPTEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7 X	8	9	10	11	12	4
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							21

**OCTOBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12 X	13	14	15	16	17	4
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							21

**NOVEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25 X	26 X	27 X	28	2
29	30						1
							18

**DECEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21 X	22 X	23 X	24 X	25 X	26	0
27	28 X	29 X	30 X	31 X			0
							14

**JANUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 X	2	0
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18 X	19	20	21	22	23	4
24	25	26	27	28	29	30	5
							19

**FEBRUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 X	16	17	18	19	20	4
21	22	23	24	25	26	27	5
28							
							19

**MARCH**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	22 X	23 X	24 X	25 X	26 X	27	0
28	29	30	31				3
							18

**APRIL**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2 X	3	1
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							21

**MAY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28)	29	5
30	31 X						0
							20

**JUNE**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1 X	2 X	3 X	4 X	5	0
6	7 X	8 X	9 X	10 X	11 X	12	
13	14 X	15 X	16 X	17 X	18 X	19	
20	21 X	22 X	23 X	24 X	25 X	26	
27	28 X	29 X	30 X				
							0

Total Number of Days Paid:

185

Starting Date: Wednesday, August 12, 2020

Ending Date: Friday, May 28, 2021

X = Non-paid/Non-work Day

## 2020-2021 Teacher Assistants

### JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1 X	2 X	3 X	4	0
5	6 X	7 X	8 X	9 X	10 X	11	0
12	13 X	14 X	15 X	16 X	17 X	18	0
19	20 X	21 X	22 X	23 X	24 X	25	0
26	27 X	28 X	29 X	30 X	31 X		0
							0

### AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	(12	13	14 #	15	3
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							14
<i>Dismissed 2 hours early on 8/14/20</i>							0

### SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4 #	5	4
6	7 X	8	9	10	11	12	4
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							21
<i>Dismissed 2 hours early on 9/4/20</i>							

### OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8 #	9	10	5
11	12 X	13	14	15	16	17	4
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							21
<i>Dismissed 2 hours early on 10/8/20</i>							

### NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25 X	26 X	27 X	28	2
29	30						1
							18

### DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16 #	17 #	18 #	19	5
20	21 X	22 X	23 X	24 X	25 X	26	0
27	28 X	29 X	30 X	31 X			0
							14
<i>Dismissed 2 hours early on 12/16-18/20</i>							

### JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 X	2	0
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18 X	19	20	21	22	23	4
24	25	26	27	28	29	30	5
							19

### FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 X	16	17	18	19	20	4
21	22	23	24	25	26	27	5
28							
							19

### MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	22 X	23 X	24 X	25 X	26 X	27	0
28	29	30	31				3
							18

### APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2 X	3	1
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							21

### MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26 #	27 #	28) #	29	5
30	31 X						0
							20
<i>Dismissed 2 hours early on 5/26-28/21</i>							

### JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1 X	2 X	3 X	4 X	5	0
6	7 X	8 X	9 X	10 X	11 X	12	
13	14 X	15 X	16 X	17 X	18 X	19	
20	21 X	22 X	23 X	24 X	25 X	26	
27	28 X	29 X	30 X				
							0

Total Number of Days Paid: **185**  
 Number of Paid Hours: **1369.5**

Starting Date: Wednesday, August 12, 2020  
 Ending Date: Friday, May 28, 2021

X = Non-paid/Non-work Day

9 Early Release dates where TA's work 5.5 hours.  
 # = Early Release Day



**2020-2021 Technology Department Staff (Non-summer Hours Employees)**

**JULY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3 H	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22	23	24	25	5
26	27	28	29	30	31		5
							23
							1

**AUGUST**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							21
							0

**SEPTEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7 H	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							22
							1

**OCTOBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12 H	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							22
							1

**NOVEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25 H	26 H	27 H	28	5
29	30						1
							21
							3

**DECEMBER**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23 H	24 H	25 H	26	5
27	28	29	30	31 H			4
							23
							4

**JANUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 H	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18 H	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							2

**FEBRUARY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28							0
							20
							1

**MARCH**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	5
21	22	23	24	25 H	26 H	27	5
28	29	30	31				3
							23
							2

**APRIL**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2 H	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							22
							1

**MAY**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31 H						1
							21
							1

**JUNE**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4 X	5	3
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							21
							0

Total Number of Days Paid: 260  
 Total Number of Paid Office Holidays: 17  
 Number of Paid Hours: 2080  
 1st paycheck starts on July 15th

X = Non-paid / Non-work day