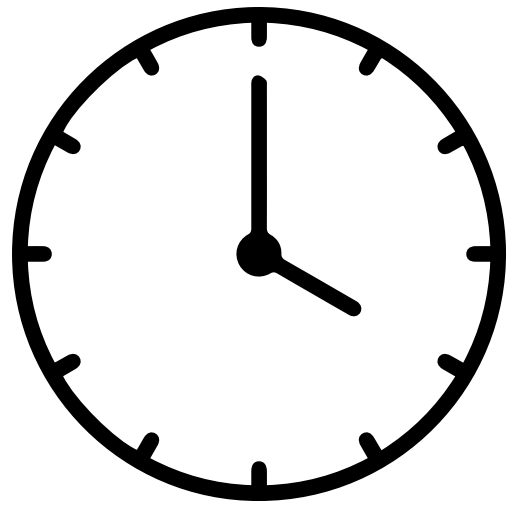




EVERY DAY COUNTS

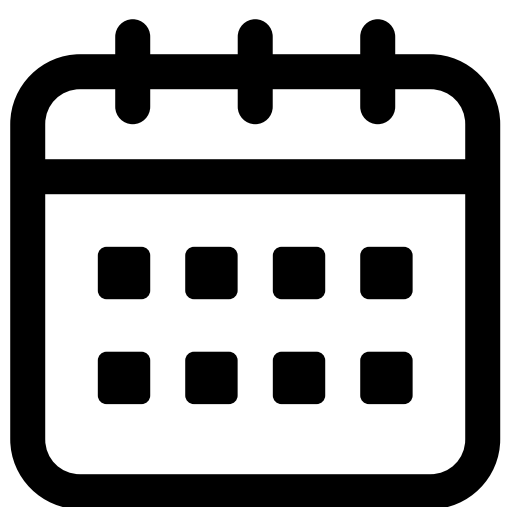
ABSENCE REPORTING

For Parents/Guardians

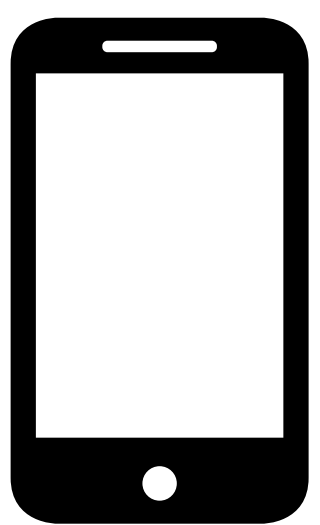


SAME DAY ABSENCE REPORTING EXPECTATION

Please report your student's absence on the same day it occurs, during school hours. Attendance records are finalized at the end of each school day to support our automated processes, so we cannot accept phone calls to excuse an absence after that day. If you know your student will be absent in advance, please notify the school as early as possible.



TWO WAYS TO REPORT AN ABSENCE



ONLINE

Log in to Campus Parent, open Absence Requests, select your student, and choose an absence type.

[Instructions Here](#)

BY PHONE

Contact your school's attendance office, 7:00 a.m. to 3:00 p.m.
Give the student's name and ID number, the reason, the date, and your name.



ATTENDANCE OFFICE CONTACT INFORMATION



Frost Academy

847.692.8284

Maine East

847-692-8321

Maine South

847-692-8087

Maine West

847-827-7746

PARTNER WITH US



If your child is experiencing inconsistent attendance or challenges attending school regularly, we encourage you to reach out early. Contact our Student & Family Services Team so we can connect, listen, and work together in partnership to support your student's success.